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being dropped from the schedule. However, proposed procedures for reduction in force have been drafted and will be available as a working basis for the development of an appropriate issuance if the need should arise.

  
Acting Personnel Director

25X1A9a

Attachment

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## ROUTING AND RECORD SHEET

**INSTRUCTIONS:** Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

FROM:

NO.

DATE

17 Dec 53

TO	ROOM NO.	DATE		OFFICER'S INITIALS	COMMENTS
		REC'D	FWD'D		
1. DC/Plans					Attached PDM will serve as medium for circulating Regulations Project Status Report within Personnel Office.
2. G/Plans			19 Dec	JJ	
3. <del>S/PRDS</del>					
4. Acting Personnel Director					
5. DC/Plans			28 Dec	BRB	Do you know if PDM got published? BRB
6. [REDACTED]					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					

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FROM:

NO.

DATE

17 Dec 53

TO	ROOM NO.	DATE		OFFICER'S INITIALS	COMMENTS
		REC'D	FWD'D		
1. DC/Plans		17 Dec 53		BMR	Attached PDM will serve as medium for circulating Regulations Project Status Report within Personnel Office.
2. C/Plans		18 Dec	19 Dec	JX	
3. C/PRDS			21 Dec	JB	
4. <del>DEPUTY</del> Acting Personnel Director		23 DEC	1953	CO	
5. <del>DEPUTY</del> DIRECTOR					
6. [REDACTED]	7A-218	24 Dec		RAH	# 103-53
7. [REDACTED]					
8. [REDACTED]					
9. [REDACTED]					
10. [REDACTED]					
11. [REDACTED]					
12. [REDACTED]					
13. [REDACTED]					
14. [REDACTED]					
15. [REDACTED]					

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